

Minutes

Flinders Archaeological Society Annual General Meeting

Held in North Theatre 2, Flinders University at 5pm on Thursday, 27.11.14

Present: Vincent Megaw, Bob Stone, Jordan Ralph, Dianne Riley, Catherine Bland, Andrew Wilkinson, Antoinette Hennessy, Celeste Jordan, Virginia Ward, Andrew Jackson, Jana Rogasch, Tanya Watkins, Kathryn Dickinson, Matthew Ebbs, Nick Ebbs, Owen Hems, Rhiannon Agutter, Kahlia Pearce, Robert Cummins, Leah Puletama, Rose Santilli, Emma Davey, Andrew Frost, Matthew Hornsby, Rob Williams, Marie Amyot and John Stirling (27 in total).

1. Welcome and acknowledgements
 - 1.1. Meeting declared open at 1703
 - 1.2. ArchSoc President Dianne Riley to chair the meeting
 - 1.3. Jordan Ralph appointed minutes secretary
 - 1.4. Confirmation of quorum: There are 27 members present, as well as 6 members who nominated a proxy, making a total of 33. Quorum is 20 members, so the meeting may go ahead.
2. Apologies
 - 2.1. Apologies were received from Claire Smith, Chantal Wight, Susan Arthure, Kathleen Gorey, Chelsea Wiseman, Gary Jackson, Adeena Fowke, Rick Hunt and Vanessa Sullivan.
 - 2.2. Claire Smith, Chantal Wight, Susan Arthure and Kathleen Gorey nominated Dianne Riley as their proxy, while Chelsea Wiseman and Gary Jackson nominated Jordan Ralph as their proxy. Rick Hunt and Vanessa Sullivan did not nominate a proxy.
3. Minutes of the previous AGM (14/11/13 where a quorum was not achieved) and resulting SGM (12/3/14)
 - 3.1. The minutes of these meetings were sent out with the notification for this meeting. They can also be accessed on the ArchSoc website by following the links: flindersarchsoc.org > About Us > General Meetings.
Motion: 'That the minutes of the previous Annual General Meeting of the Flinders Archaeological Society held on the 14th of November 2013 where a quorum was not achieved, and resulting Special General Meeting held on the 12th of March 2014 as distributed, be taken and read as confirmed.' Moved: Jordan Ralph. Seconded: Bob Stone. Motion carried unanimously.
4. Business arising from those minutes
 - 4.1. No business arising from those minutes.
5. Reports from the following committee members (please see attachments)

- 5.1. President: Dianne Riley
 - 5.2. Vice President: Rick Hunt
 - 5.3. Secretary: Bradley Kerr
 - 5.4. Treasurer: Amber Millikan
 - 5.5. Public Relations Officer: Adeena Fowke
 - 5.6. Membership Officer: Chelsea Wiseman
 - 5.7. Publications Officer: Jana Rogasch
 - 5.8. Social Coordinator: Kahlia Pearce
 - 5.9. Risk Adviser's and General Representative's report optional
 - 5.10. Discussion arising: Jordan Ralph queried two statements from the Treasurer's Report. The first was regarding an unaccounted for expenditure of \$435.00, and the other was regarding an \$85 parking fine that was paid using Society funds. Leah Puletama suggested that the \$435.00 may have been used for the recent National Archaeology Student Conference and said that she will check the conference records. Dianne Riley said that the \$85 used for the parking fine will be followed up with the previous President in the new year and that this situation will not be repeated in the future due to a new system of requiring two members of the executive committee to sign off on all outgoing funds.
6. All 2014 committee positions declared to be vacant.
 - 6.1. Vincent Megaw pointed out that we would need to appoint a new chair of the meeting, as Dianne is no longer President. Vincent proposed re-electing Dianne as chair, which was seconded by Jordan Ralph. The motion was carried unanimously.
 7. Nominations for 2015 committee positions
 - 7.1. The returning officer, Antoinette Hennessy, received the following nominations prior to the AGM:
 - 7.1.1. President: Dianne Riley
 - 7.1.2. Treasurer: Chelsea Wiseman
 - 7.1.3. Publications Editor: Jordan Ralph
 - 7.1.4. Public Relations Officer: Emma Davey
 - 7.1.5. Risk adviser (to be renamed Field Work Coordinator): Jana Rogasch
 - 7.1.6. General representatives: Adeena Fowke and Virginia Ward
 - 7.2. Rhiannon Agutter sought clarification regarding whether or not members of the committee had to be current students. Dianne Riley and Jordan Ralph pointed out, that as per sections 8.2 and 13.2 of the Constitution, members of the committee should be current students of Flinders University, but do not have to be.
 - 7.3. Nominations from the floor include:
 - 7.3.1. Vice President: Emma Davey (declined in favour of existing nomination for Public Relations Officer)
 - 7.3.2. Secretary: Marie Amyot (nominated by Jordan Ralph, seconded by Andrew Wilkinson)

- 7.3.3. Social Coordinator: Drew Jackson (nominated by Emma Davey, seconded by Dianne Riley)
 - 7.3.4. Membership Officer: Owen Hems (nominated by Dianne Riley, seconded by Bob Stone)
 - 7.3.5. General Representative: Rhiannon Agutter (nominated by Robby Cummins, seconded by Matthew Hornsby)
 - 7.3.6. General Representative: Matthew Hornsby (nominated by Rhiannon Agutter, seconded by Jordan Ralph)
 - 7.3.7. General Representative: Celeste Jordan (nominated by Andrew Wilkinson, seconded by Emma Davey)
 - 7.4. Motion: 'That the individuals named are elected to the positions as nominated.'
Moved: Jordan Ralph. Seconded: Vincent Megaw. Motion carried unanimously.
 - 7.5. Discussion arising: Rhiannon Agutter queried section 8.4 of the Constitution, which reads 'All Executive positions must be elected by secret ballot at the AGM where more than one nomination for an Executive position has been received', taking it to mean that the position of Vice President will need to be elected during this AGM. Jordan Ralph explained that that section does not refer to the need to elect all executive positions at an AGM, but rather that there must be a secret ballot in the event that two people run for the same executive position.
8. Nominations for Honorary Life Membership
 - 8.1. Andrew Wilkinson
 - 8.1.1. 'Motion: That Andrew Wilkinson be elected as an Honorary Life Member of the Flinders Archaeological Society.'
Moved: Dianne Riley. Seconded: Bob Stone.
All in favour: unanimous; all opposed: 0; abstained: 0. Motion carried unanimously.
 - 8.2. Professor Claire Smith
 - 8.2.1. 'Motion: That Professor Claire Smith be elected as an Honorary Life Member of the Flinders Archaeological Society.'
Moved: Dianne Riley. Seconded: Jordan Ralph. All in favour: unanimous; all opposed: 0; abstained: 0. Motion carried unanimously.
9. Other business:
 - 9.1. FUSA Affiliation
 - 9.1.1. Rhiannon Agutter sought clarification on the benefit that ArchSoc receives from being affiliated with FUSA and asked if there are any affiliation fees. Dianne Riley stated that affiliation allows the Society to apply for up to \$2,000 worth of funding annually and there is no cost involved in being affiliated.
 - 9.1.2. Motion: 'That the Flinders Archaeological Society remains affiliated with the Flinders University Student Association.'
Moved: Dianne Riley. Seconded: Antoinette Hennessy. Motion carried unanimously.
 - 9.2. Changes to constitution, as distributed with the official notification of the AGM on 14/11/2014:

9.2.1. Section 12.1: delete 'The General Committee of the Society consists of at least the following positions:' and substitute with 'The General Committee of the Society consists of a maximum of ten (10) members, including at least the following positions:'

9.2.2. Section 12.1.5: delete 'Risk adviser' and substitute with 'Field work coordinator'

9.2.3. Motion: 'That the proposed changes to the constitution as distributed to the Flinders Archaeological Society membership on the 14th of November 2014 be accepted.' Moved: Jordan Ralph. Seconded: Andrew Wilkinson. Motion carried unanimously.

9.3. ArchSoc 5 Year Plan

9.3.1. Jordan Ralph explained that one of the outcomes of the member's forum on the 4th of November 2014 was a five-year strategic plan for the Society to map out its future and ensure the successes of the past few years are not going to disappear once the more senior leaders on the committee are no longer involved. The plan has not been finalised yet and will be sent out for comment early in 2015.

9.4. WAC-8 in Kyoto

9.4.1. Jordan Ralph explained that the Eighth World Archaeological Congress will be held in Kyoto, Japan, in August-September 2016. Jordan suggested that it would be worth ArchSoc developing a fundraising strategy to help students attend the conference and that he would look into it early 2015.

10. Meeting closed 1758.